

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Zoom Teleconferencing Annual Meeting of the Council to be held on

Tuesday 18th August 2020, at 7.15 pm

If you would like to view the meeting, and/or submit a written question or comment, please contact the Parish Clerk before 5pm on the day of the meeting

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
20/21-58	Election of Chairman To elect a Chair of the Parish Council for the remainder of the municipal year 2020/2021
20/21-59	Declaration of acceptance of office To agree how the Chairman's Declaration of Acceptance of Office shall be received
20/21-60	Election of Vice-Chairman To elect a Vice-Chair of the Parish Council for the remainder of the municipal year 2020/2021
20/21-61	Declaration of acceptance of office To agree how the Vice-Chairman's Declaration of Acceptance of Office shall be received
20/21-62	Apologies for Absence To receive apologies for absence and consider reasons for non-participation
20/21-63	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
20/21-64	Adjournment for Public participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters
20/21-65	Monthly Reports a) Chairman's Report b) Wiltshire Councillor Report c) Police Report – (received and circulated 30/6/20) Last one – To note. d) Community Hall Trust Report
20/21-66	Council meeting a) Remote meeting of the Parish Council held on the 21st July 2020 - To confirm as a correct record the minutes
20/21-67	Highways / Maintenance issues in the village a) Update on matters previously reported i. Broadwell car park water leak ii. Any other matters b) Matters raised since last meeting and actions taken – To note, ask any questions, and consider any matters as necessary: c) New matters to report (Parish Steward visits: none in August, 15 & 16 September)

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	<ul style="list-style-type: none"> d) Allotments / Community Orchard – Review information received and consider further e) BT consultation regarding proposed removal of payphone kiosk at junction of Church Street and Parsonage Lane – Review information and consider Parish Council response f) Litter bin on corner of Parsonage Lane and Church Street – Consider request to re-locate bin g) Footpath MLAV50 off Church Street – Review further information received from Solicitor, and information regarding alternative options for powering lighting
20/21-68	<p>Parish Council Committees / Meetings</p> <ul style="list-style-type: none"> a) To review Terms of Reference for existing Parish Council committees and working groups b) To appoint membership of each Parish Council committee and working group c) To elect Chairman of 'Management & Finance' Committee for the remainder of the municipal year d) To appoint membership of other committees (to include CATG, JLC and Representative on MLCHT)
20/21-69	<p>Correspondence Received</p> <p>None received.</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted during the meeting</i></p>
20/21-70	<p>Covid-19 / Coronavirus pandemic related matters -</p> <ul style="list-style-type: none"> a) Old School cleaner - Review current furlough situation b) Old School re-opening – Review information received and consider further c) Elisha Field Pavilion re-opening - Review information received and consider further
20/21-71	<p>Planning applications and decisions</p> <ul style="list-style-type: none"> a) To note receipt of planning application received which has not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. 20/05510/TCA 6A New Street, Market Lavington. SN10 4DX. Sycamore fell – No objections b) To note recent planning application decision made by Wiltshire Council <ul style="list-style-type: none"> i. 20/00891/FUL 15 High Street, Market Lavington. SN10 4AF. New Plant equipment installation – Approve with conditions ii. 20/03988/FUL Orchard Cottage, 37 The Spring, Market Lavington. SN10 4EB. Existing single storey extension to the front of property to be extended to the west side and converted to two storey; two storey rear extension; replacement garage; and extension of highway access – Approve with conditions iii. 20/04356/FUL 1 White Horse Barns, White Street. SN10 4DP. Replacement doors, windows and fascia – Approve with conditions iv. 20/04839/TPO – 17 Canada Rise, Market Lavington. SN10 4AD. T1 mature beech tree in front garden thin crown by approximately 20% and crown raise lower branches up to approximately 18-20 feet – Approve with conditions v. 20/05510/TCA – 6A New Street, Market Lavington. SN10 4DX. Sycamore fell – No objection.
20/21-72	<p>Finance</p> <ul style="list-style-type: none"> a) To receive, consider and approve financial reports - receipts and payments details for July 2020 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position

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	<p>for the financial year-to-date</p> <ul style="list-style-type: none">b) To approve payment of 'cheques / on-line Payments' for August 2020 (<i>schedule of payments and copies of accompanying invoices to be provided before meeting</i>)c) To approve the use of variable direct debits to pay Water, and Electric utilities for the Old School and Elisha Field Pavilion. Old School Website hosting fee, broadband provision, music licence fee, and ICO fee (as per fin. Regs. Para. 6.7 – approve at least every two years)d) To confirm the appointment of the Internal Auditor for the year ending 31/3/21e) To review the Council's subscriptions to other bodies (SLCC, NALC/WALC, CPRE and ICO)
20/21-73	<p>General Parish Matters Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
20/21-74	<p>Adjournment for Public participation (maximum of 5 minutes) Opportunity for councillors to hear statements from members of the public on non-agenda items</p>
20/21-75	<p>Date of next Meeting Tuesday 15th September 2020 at 7.15pm</p> <p>(Dates of Parish Council meetings for remainder of the municipal year - 20.10.20 / 17.11.20 / 15.12.20 / 19.1.21 / 16.2.21 / 16.3.21 / 20.4.21 / 18.5.21)</p>
20/21-76	<p>Closure of meeting</p>